



No. CUAP/Estt/2024-25/Asso. Dean (R&D)/76

Dated, 23rd October, 2024

OFFICE ORDER

Subject: Appointment of Associate Dean, Research & Development (R&D) at the CUAP – reg.

For strengthening and promoting the research and publications in the university amongst faculties, researchers and students, the Hon'ble Vice Chancellor, CUAP is pleased to appoint Dr. Babu G, Associate Professor, Dept. of Political Science, Central University Andhra Pradesh as Associate Dean, Research & Development (R&D) w.e.f. 23rd October, 2024 until further orders. The Associate Dean, Research & Development (R&D) shall discharge following duties in addition to his normal responsibilities in Dept. of Political Science.

1. Shall strengthen research potential ensuring capacity building on research amongst faculties, students and researchers of the university by way of providing environment conducive for research in the university, conducting capacity building programmes on research methodology and extending research support.
2. Shall work to facilitate and promote quality research in the University and recognized research centers/laboratories. Dissemination and implementation of good research practices amongst the faculties, students, researchers and suggest prospective major area of research that faculties, students may undertake and facilitate conduct of research in some of areas.
3. Shall coordinate and facilitate for timely Board of Research Studies Meeting.
4. Shall coordinate and facilitate submission of research project proposals to various funding agencies by Principal Investigators/Students and responsible for their internal monitoring and responsible for timely disposal of all matters, including financial issues related to research projects, fellowships and scholarships.
5. Shall provide necessary guidance and encourage teachers/researchers/students to write research project proposals.
6. Shall liaison with relevant international, national/regional agencies/organizations/group/ individuals for financial support and promotion of quality research in the University.
7. Shall scrutinize and recommend the research proposals received from various University Departments/Centres/Institutes and other related research programmes to the Vice-Chancellor for approval.
8. Shall supervise and promote the quality of research journals published by the University.
9. Shall identify key areas of research in the University in consultation with Dean and HODs and ensure their promotion to achieve national eminence in such areas.
10. Shall prepare an annual research report and identify the initiatives to be taken for promoting/maintaining quality of the research work.
11. Shall keep track of research /visiting schemes advertised by various funding agencies, both national and international, and shall sensitize the University faculty, researchers, students and other stakeholders to the need for making use of these schemes which would promote his/her individual talent and professional career.

12. Shall supervise and carryout and other work related to the research to be assigned by the Vice-Chancellor.

This issues with the approval of the Hon'ble Vice Chancellor, CUAP.


Sd/-
(VIJAY KANT)
Assistant Registrar (Admin.)

To,

Dr. Babu G,
Associate Professor,
Dept. of Political Science, CUAP.

Copy to:

1. Executive Secretary to the Hon'ble Vice Chancellor, CUAP.
2. Dean i/c., CUAP.
3. Dean i/c., Students Welfare, CUAP.
4. CoE i/c., CUAP.
5. Heads of Departments i/c., CUAP.
6. Wardens of Hostels, CUAP.
7. Assistant Librarian, Central Library, CUAP.
8. Security cum Liaison Officer, CUAP.
9. All Teaching & Non-Teaching Staff, CUAP.
10. The Consultant IT, CUAP for information with request to upload on the university website.
11. File Copy.


(VIJAY KANT)
Assistant Registrar (Admin.)